

INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING

1729 Wabash Ave.
Rochester, IN 46975
May 11, 2015
1:00 PM

WELCOME AND INTRODUCTION

State Fire Marshal, James Greeson, IERC Chair, welcomed everyone to the meeting and determined a quorum.

COMMISSION MEMBERS PRESENT

James Greeson—State Fire Marshal, Chair
Bruce Palin—Designee for Commissioner of IDEM, Vice-Chair
Robert Johnson—Designee for Executive Director of IDHS
Bernie Beier—Local Government Representative
James Pridgen—Industry Representative (By Call In)
Chad Larsh—Designee for Superintendent of ISP
Dean Larson—Public Representative

QUORUM

SARA Title III Field Coordinator Ian Ewusi (IDEM/IDHS) indicated a quorum was present.

The following staff members were present:

Ian Ewusi—IDHS/IDEM
Catherine Dutton—IDHS
Madison Roe—IDHS
Brad Gavin—IDHS
Laura Steadham—IDEM

The following members of the audience were present:

Jeff Larmore—Marion County LEPC
Bob Brown—Wabash County EMA
Larry Hoover—Pulaski County LEPC
Dave Tofson—Fulton County LEPC
Mike Alley—Resilient Strategies
Edward Rock—Kosciusko County LEPC
Jenn Tobey—Elkhart County EMA/EMAI
Keith Walters—Wabash County EMA

CONSIDERATION OF THE MINUTES

Motion to accept the minutes from March 9, 2015, was made by Mr. Larson and seconded by Mr. Johnson.

Bernie Beier—Aye Bruce Palin—Aye James Greeson—Aye Robert Johnson—Aye
Chad Larsh—Aye Jim Pridgen—Aye Dean Larson—Aye

MOTION CARRIED.

SPECIAL PRESENTATION

Ms. Leanne Walton gave a presentation on the procurement process for the State of Indiana. She also provided information on the State of Indiana's policy on buying promotional items. The presentation is available per request.

REPORT OF THE CHAIR

Mr. Greeson asked Mr. Brad Gavin, IDHS Legal Counsel, to go over Senate Bill 484. Mr. Gavin indicated that Senate Bill 484 passed and was signed by Governor Mike Pence on April 29, 2015, and noted that the bill addresses the following four main areas:

1. It repeals the Interstate Emergency Management and Disaster Compact, which was originally adopted by Indiana in 1953. At one time all 50 states were part of this compact but it has since been replaced by EMAC.
2. It allows the State of Indiana to enter into an agreement with the Federal Urban Search and Rescue Task Force 1 which will allow the State to activate Task Force 1 the way FEMA would.
3. It allows the State to adopt a new Intrastate Mutual Aid Compact which replaces the old statewide mutual aid law. The new compact adds all political subdivisions including volunteer firefighters. This compact can be used for day-to-day responses as well as provide assistance for the first 12 hours that will not require reimbursement. This compact will also allow for requests for training, exercises, and planning events.
4. Finally, the bill moves the requirements that DOR is implementing to the IERC. This will cause the IERC to now begin collecting fees and reports from the Tier II facilities. These fees will still be kept in a DOR account and distributed by DOR but IDHS will take on the responsibilities of collecting the fees and reports from the facilities. These responsibilities will be contracted out by IDHS to a vendor that will collect the fees and responsibilities with IDHS staying as the main contact for the program. The State hopes that by doing this the LEPCs and first responders will be able to see the reports easier.

Mr. Jeff Larmore of Marion Co. LEPC clarified that with the passing of this bill the State can't withhold funds from LEPCs that have not completed ethnics training. Mr. Greeson and Mr. Gavin affirmed this statement to be correct.

Mr. Greeson spoke on House Bill 1182 that takes effect on July 1, 2015, and indicated that the bill creates the Indiana State Fire and Public Safety Academy Training System which until now

was not a brick and mortar institution. He noted that the bill states that the training throughout the State needs to continue at the local level whether it be recruit training or different types of leadership training and it helps combine all the trainings throughout the State into one system that should help improve the training.

Audience member Dave Tofson of the Fulton Co. EMA asked if the program will be coming out of the planning and assessment division of the State. Mr. Greeson stated that he believes this division will be the driving force for this program.

Mr. Greeson reported that the Fire Marshal's Office was sending 6 people to Pueblo, Colorado, for training on preparedness for incidents during the transportation of Bakken Crude Oil shipments going through the State of Indiana. Mr. Greeson talked about how catastrophic one of these incidents could be and noted that the incidents that have already occurred throughout the United States have not been linked to the speed of the railcar but other factors including failure of the rail, a wheel on the train, or an axle on the railcar.

COMMITTEE REPORTS

Communications Committee—Dean Larson, Chair

Mr. Larson reported that the Communications Committee had met earlier with a quorum of members present. Mr. Larson spoke about the call for LEPC awards that was originally sent out in April 2015 and asked Ms. Roe to resend the information to the LEPCs in the hope of getting more nominations. He noted that the nominations will be reviewed by the Communications Committee at the July 13, 2015, meeting.

Mr. Larson reported on the EMAI conference that is in partnership with the IERC and is to be held in October. He went through the list of presentations for the conference and noted the presentations that would be hazmat related. Mr. Larson introduced Jenn Tobey, the EMAI president, to the commission and asked her to speak about what the funds provided by the IERC for the conference will be used for.

Ms. Tobey stated that the \$10,000.00 provided by the IERC for the conference will cover half the costs for the speakers as well as half the cost for the management company that runs the registration for the conference. Ms. Tobey thanked the commission for these funds and stated that registration should be opening for the conference soon.

Policy-Technical Committee—Jim Pridgen, Chair

Mr. Pridgen stated that the Policy-Technical Committee had had a formal meeting with a quorum. He noted that the committee had one issue of new business regarding the review of a vendor request submitted to the committee for addition to the LEPC Planning and Training Resource List. Mr. Pridgen reported that the committee determined that the Training Committee was the appropriate body to review the vendor request which was forwarded accordingly.

Training Committee—Bernie Beier, Chair

Mr. Beier state that the Training Committee had had a formal meeting with a quorum of members present and reviewed two vendor requests to be added to the LEPC Planning and Training Resource List. He reported that the committee reviewed the request submitted by McNeil and Company, Inc., and did not approve their request. He noted that the vendor would be contacted to discuss repackaging their training module to focus more on hazmat.

Mr. Beier reported that the committee also reviewed and approved the request submitted by Federal Resource, the company that provides HazMat IQ and Rad IQ. The committee decided to approve this vendor contingent upon receiving information about the qualifications of the instructors of these classes.

Mr. Beier also reported on the LEPC Exercise Reporting Requirements guidance document that was sent out to the LEPCs and the timeline requirement issues presented by the guidance document. He noted that the committee would meet with IDHS exercise staff to ascertain what additional updates/changes the document needed.

Mr. Beier recommended the addition of Ms. Catherine Dutton to the Training Committee. Mr. Greeson accepted the recommendation and approved the appointment of Ms. Dutton to the Training Committee.

Fiscal Committee—Bruce Palin, Chair

Mr. Palin stated that the Fiscal Committee had not had a formal meeting, but he provided a copy of the updated spending plan to the commission. He noted that the IERC would come close to spending all of the funds allocated in their 2015 budget.

Motion to accept all the committee reports was made by Mr. Larson and seconded by Mr. Beier.

Bernie Beier—Aye	Bruce Palin—Aye	James Greeson—Aye	Robert Johnson—Aye
Chad Larsh—Aye	Jim Pridgen—Aye	Dean Larson—Aye	

MOTION CARRIED.

ROSTER APPROVAL

Allen	Hamilton	Johnson	Shelby
Fountain	Hancock	Kosciusko	Vanderburgh
Grant	Henry	Marion	Vigo

Motion to approve rosters was made by Mr. Palin and seconded by Mr. Johnson.

Bernie Beier—Aye Bruce Palin—Aye James Greeson—Aye Robert Johnson—Aye
Chad Larsh—Aye Jim Pridgen—Aye Dean Larson—Aye

MOTION CARRIED.

OLD BUSINESS

Ms. Dutton updated the commission on Senate Bill 484, the bill that deals with the legislative changes required to transfer the Tier II program from IDEM to IDHS. The bill passed on April 29, 2015, so IDHS will start contract negotiations with IDSi, the vendor that will be providing the software program which IDHS will be using to collect the fees and reports from the Tier II facilities. After negotiations between IDEM and IDHS, it has been decided that IDEM will be transferring two vacant positions as well as the SARA Title III Field Coordinator position to IDHS. Additionally, IDHS fiscal staff will now start looking for other funding options to support the program within IDHS.

NEW BUSINESS

Mr. Ewusi recommended 82 counties to receive funding in 2015 for meeting the statutory requirements in 2014. The 10 counties that he did not recommend were either inactive or noncompliant in 2014. Mr. Ewusi noted that after the IERC approves the funding report he would send a memo to DOR to proceed with the electronic fund transfers to the respective counties as required by state statute. See attached funding report.

Motion to approve the IERC Field Representative's 2015 LEPC Funding Report was made by Mr. Beier and seconded by Mr. Palin.

Bernie Beier—Aye Bruce Palin—Aye James Greeson—Aye Jim Pridgen—Aye
Robert Johnson—Aye Chad Larsh—Aye Dean Larson—Nay

MOTION CARRIED.

REPORT OF THE FIELD REPRESENTATIVE—Jan Ewusi

Mr. Ewusi explained his field report (see attached report) to the commission and audience and noted that both the LEPC fact sheet and the exercise document had gone out to the counties. He reported on the positive response from the LEPCs about the fact sheet but had yet to hear any responses on the exercise document. He reported that the LEPC online roster module was up and running so LEPCs could submit their rosters.

On 2015 Tier II reporting he indicated that IDEM had reconciled 5,025 facility reports, and compliant LEPCs should expect to receive funding by July 1, 2015. He also noted that the Tier II facility reports are available in CAMEO upon request and in excel spreadsheets online.

Mr. Ewusi reported that he had recently returned from the CAMEO Stakeholders meeting held April 15-16, 2015, in Mobile, AL. The meeting was attended by all the CAMEO instructors and programmers throughout the country. At the meeting the attendees discussed making CAMEO more user friendly as well as adding in new features that could be beneficial for first responders.

Mr. Ewusi also encouraged LEPCs to ensure that accidental chemical releases in their counties are reported so he can contact facilities about notification reports needed.

Motion to approve the report of the field representative was made by Mr. Palin and seconded by Mr. Johnson.

Bernie Beier—Aye Bruce Palin—Aye James Greeson—Aye Jim Pridgen—Aye
Robert Johnson—Aye Chad Larsh—Aye Dean Larson—Aye

PUBLIC COMMENTS

Jeff Larmore of Marion Co. LEPC expressed his concern about the LEPC fiscal report on the online reporting system. He stated that the online reporting system is not showing the full amount in their account. Mr. Ewusi stated that these issues tend to only occur for counties with large sums of money in their accounts. Mr. Ewusi told Mr. Larmore that the issue was being worked on.

NEXT MEETING

July 13, 2015, 1:00 P.M.
3538 Mounds Rd.
Anderson, IN 46017

ADJOURNMENT

Chair asked to adjourn the meeting at 2:20 p.m.
Motion to adjourn the meeting made by Mr. Beier, seconded by Mr. Johnson.

MOTION CARRIED.

James Greeson, Chair

MEMORANDUM

TO: IERC Commission Members
FROM: Ian Ewusi, IERC Field Representative
DATE: May 4, 2015
SUBJECT: 2015 LEPC Status Funding Report

The following is a list of 82 LEPC I recommend to receive funding in 2015 for meeting 2014 funding/statutory requirements. LEPCs must comply with Indiana Codes 6-6-10-8, 6-6-10-9, 13-25-1-6, 13-25-2-5, 13-25-2-14 and 4-2-7-3 to receive funding. The requirements are legal notice, fiscal report, roster, bylaws, meeting minutes, exercise and plan updates.

Adams	Greene	Marshall	Shelby
Allen	Hamilton	Miami	Spencer
Bartholomew	Hancock **	Monroe	St. Joseph
Boone	Harrison	Montgomery	Steuben
Brown	Hendricks	Morgan	Sullivan
Clay **	Henry	Newton **	Tippecanoe
Clinton	Howard	Noble	Tipton
Daviess	Huntington**	Ohio	Union
Dearborn	Jackson	Orange **	Vanderburgh
Decatur **	Jasper	Owen	Vermillion
DeKalb	Jay	Parke	Vigo **
Delaware	Jefferson	Perry	Wabash
Dubois	Jennings	Pike	Warren
Elkhart	Johnson	Porter	Warrick
Fayette	Knox	Posey	Washington
Floyd	Kosciusko	Pulaski	Wayne
Fountain	LaGrange	Putnam	Wells
Franklin	LaPorte	Randolph	White
Fulton	Lawrence	Ripley	Whitley
Gibson	Madison	Rush	
Grant	Marion	Scott	

** Counties not funded in 2014 due to non-compliance or inactivity

The summary table below lists LEPCs that did not meet the funding/statutory requirements of 2014 and therefore were not recommended for funding in 2015. I have provided the reasons for my recommendation for each county.

County	Reason for Non-Funding	
	Number of Compliance Documents Missing	Documents Missing or Not in Compliance
Clark	2	Exercise, Plan updates
Crawford	4	Fiscal report, Exercise, Plan updates, Legal notice
Lake	1	Plan updates
Martin	4	Bylaws, Legal notice, Exercise, Minutes, Plan updates
Switzerland	3	Bylaws, Exercise, Minutes, Plan updates
Benton	7	Inactive (no compliance documents submitted)
Blackford	7	Inactive (no compliance documents submitted)
Carroll	7	Inactive (no compliance documents submitted)
Cass	7	Inactive (no compliance documents submitted)
Starke	7	Inactive (no compliance documents submitted)

MEMORANDUM

TO: IERC Commission Members
FROM: Ian Ewusi, IERC Field Representative
DATE: May 11, 2015
SUBJECT: IERC Field Representative Activity Report

This is a report on my activities since the last IERC meeting on March 9, 2015, held in Hanover, Indiana.

FOLLOW-UP FROM PREVIOUS MEETING

2015 LEPC Factsheet—The approved document was sent to all LEPC contacts and IDHS field staff, and was posted at the IERC website. The purpose of the factsheet is to serve as a reminder of LEPC compliance requirements and dates.

2015 LEPC Exercise Requirements—The approved document was sent to all LEPC contacts and was posted at the IERC website. The purpose of the document is to assist LEPCs in conducting hazardous materials exercises compliant with the Homeland Security Exercise Evaluation Program (HSEEP).

2015 LEPC Online Roster Module—The module has been updated and restored with current LEPC membership data. All membership status requests (new or removal) that were submitted and approved at the last IERC meeting have been manually entered into the system. LEPCs are currently able to independently manage their respective modules.

LEPC ACTIVITIES

Meetings Attended (6 counties)

St. Joseph (3/11/15)	Delaware (3/24/15)	Jasper (4/2/15)
Floyd (3/12/15)	Switzerland (3/25/15)	Lake (4/23/15)

EPCRA REPORTING

1. IDEM completed reconciling the HC-500 (storage inventory fees) return records with all Tier II facility reporting. The record indicates that approximately 4800 facility records were reconciled.

2. IDEM completed both CAMEO and Excel-formatted Tier II records for dissemination to LEPCs and response agency personnel. Allen and Miami Counties requested and received the Tier II information for their respective counties. The data will be posted in the module of the online reporting system for ready access by each LEPC.

CAMEO-STAKEHOLDER MEETING—April 15–16, 2015

I was invited to and participated in the “CAMEO Executive Order Stakeholder Meeting” held on April 15–16, 2015, at the Gulf of Mexico Disaster Response Center in Mobile, AL. The meeting was sponsored by NOAA’s Office of Response and Restoration (ORR) and EPA’s Office of Emergency Management, as joint developers of Computer-Aided Management of Emergency Operations (CAMEO). The meeting was a stakeholder workshop that aimed to help identify and prioritize modifications to CAMEO in order to best meet the goals of Executive Order 13650 (Improving Chemical Facility Safety and Security). Participants of the 2-day meeting, which included federal, state, and local SARA Title III program officials, provided feedback on the present use of CAMEO and recommendations for future enhancements. A complete summary of meeting particulars are posted at <http://crrc.unh.edu/workshop/crrc/cameo-stakeholders-workshop>.

EPCRA SECTION 304—2015 Spill Reports

<i>County</i>	<i>Month</i>	<i>No. of Reports</i>	<i>Facility</i>	<i>Chemical</i>	<i>Quantity</i>
Noble	March	1	Performance Food Group	Anhydrous Ammonia	6000 lbs
Marshall	April	1	Traffic Incident	Anhydrous Ammonia	Undetermined